

**INCOME TAX DEPARTMENT, VIJAYAWADA**

**NOTICE INVITING QUOTATION**

The Office of the Additional Commissioner of Income-tax, TDS Range, Vijayawada intends to hire vehicle (One Mid Size Vehicle) for operational purpose w.e.f. 01.11.2022 for one year. The interested parties may submit the sealed quotations to the Additional Commissioner of Income-tax, TDS Range, 4<sup>th</sup> Floor, Stalin Corporate, Autonagar, Vijayawada. The terms & conditions can also be downloaded from the website [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in). The last date for submission of duly filled in quotations in a sealed cover is **25.10.2022 at 3 P.M.**

  
14-10-2022

Srinivasu K.  
Additional Commissioner of Income Tax,  
TDS Range, Vijayawada



**OFFICE OF THE ADDITIONAL COMMISSIONER OF INCOME TAX,**  
TDS Range, D.No. 55-17-2, 4<sup>th</sup> Floor, Stalin Corporation, Industrial Estate,  
Near Auto Nagar Bus Depot, Vijayawada-520007.  
Phone: 0866-2497122, email:vijayawada.addl.cit4@incometax.gov.in

**F.No.16/Hire.Vehicle/TDS Rg./VJA/2022-23.**

**Date :14.10.2022**

**TENDER INVITATION**

Sub: Hiring of One Vehicle (One Mid Size Vehicle only) on monthly hire basis for operational purpose of O/o Addl.CIT, TDS Range, Vijayawada– Calling for sealed tenders –regarding.

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Sealed Quotations/tenders are invited from the interested Parties/Travel agencies for supply of One vehicle (One Mid Size Vehicle only) on monthly hire basis for the office use (operational purpose) of the O/o the Additional Commissioner of Income tax, TDS Range, Vijayawada, Andhra Pradesh.

Sl. No	Particulars	Quantity	Place of deployment	Amount
1.	Toyota Innova/ Crysta,etc	One (Seven Seater or more)	O/o. Additional Commissioner of Income Tax,TDS Range,Vijayawada	Rs. 50,000/- per month

The above mentioned monthly rent includes all expenses like driver's Salary, diesel, maintenance, repairs, etc.

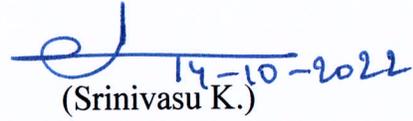
**TERMS & CONDITIONS :**

1. The vehicle should not be an old vehicle and should not be more than 2-3 year old vehicle and should be in proper running condition and must have a valid taxi permit to run in the state of Andhra Pradesh/Telangana.
2. The vehicle shall be at the disposal of the Income Tax Department for all the days of the month. The vehicles shall be parked at the parking of the respective building where the office is situated.
3. The vehicle should be provided along with the driver and fuel. The vehicle supplier shall ensure that driver is made available along with vehicle for all the days of the month.

4. The department is not responsible for any repairs and maintenance of the vehicle. No other charges except the hire charges will be borne by the department.
5. The vehicle has to travel for operational purpose subject to maximum of 2000 kms in a month. If the kms agreed upon (as per the agreement) are not utilized by the Department in any month, the unused kms will be carried forward to the next month.
6. The contractor will be responsible for loss/damage to property or life because of negligence of driver or poor maintenance of vehicle or due to an accident. The department would not be responsible for loss/damage to property or life on account of such incidents.
7. The vehicle should be maintained in a neat, clean and in a perfect running condition.
8. The vehicle should have unlimited passenger liability insurance. All the claims arising out of any accident shall be met by the vehicle provider.
9. The driver should have a valid driving license, should wear proper and clean uniform as prescribed by the RTA and should follow traffic rules and other regulations as prescribed by the Government from time to time.
10. The driver must observe all the etiquette and protocol while performing the duty and should carry a mobile phone in working condition.
11. The vehicle provider should arrange for an alternative suitable vehicle, at his own cost, immediately in case of break down of the vehicle supplied.
12. In case of failure to provide alternative suitable vehicle, hire charges on pro-rata basis shall be deducted from the monthly hire charges.
13. Changes of vehicle and the driver will be allowed only in exceptional circumstances.
14. The monthly hire charges are subject to statutory deductions, like Income Tax TDS, etc.
15. The department reserves the right to terminate the contract with one month notice.

16. In case the supplier wants to withdraw the contract, he has to give 3 months notice.
17. No additional charges will be paid for extra mileage and overtime.
18. The department reserves the right to cancel/suspend the tender process without attributing/giving any reason.

The parties/travel agencies those who are willing for the above Terms and Conditions may furnish their sealed quotations duly quoting the amount per month subject to maximum of 2000 kms (One Mid Size Vehicle only) at the Office of the Additional Commissioner of Incometax, TDS Range, 4th floor, Stalin Corporate,Autonagar, Vijayawada. The last date for submission of sealed quotation is **25.10.2022 at 3 PM.**

  
(Srinivasu K.)

**Additional Commissioner of Income Tax**  
TDS Range, Vijayawada.

Copy to the Notice Board.

Copy to the Web-Manager, [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in),Hyderabad.